



**IVY EDUCATIONAL AND CHARITABLE FOUNDATION OF HOUSTON, INCORPORATED
BOARD OF DIRECTORS CONFERENCE CALL MEETING MINUTES**

January 30, 2020 ▪ 8:30 PM

Call to Order/Greeting: The Board of Directors President, Connie Steward, greeted the Board of Directors (BOD) on the Conference Call. The names of nine BOD were verified to confirm that a quorum was established. President Steward welcomed the BOD and called the January 30, 2020 Conference Call meeting to order at 8:33 PM. The purpose of this meeting was to address a couple of important items.

Board of Directors in Attendance: 1) Karen Aubrey, 2) Mary Barnett, 3) Monica Baynard, 4) Lillian Bourgeois, 5) Susan Bynam, 6) Rayya Carrington, 7) Lillie Etienne, 8) Elnora Flewellen, 9) Staci Fullmighter, 10) LaDonna Harris, 11) Edwina Johnson, 12) Barbara Roberts, 13) Courtney Smith, 14) Connie Steward and 15) Cherise Story

Emeritus Member in Attendance: Charlotte K. Bryant

Meditation and Prayer: Director Mary Barnett provided an inspiring meditation and motivating prayer (Quoted Scripture – “This is the day which the Lord has made; we will rejoice and be glad in it.” Psalm 118:24)

Agenda Approval: President Steward requested that the Agenda be reviewed. A motion was made by Director Staci Fullmighter to accept the agenda as presented and Director Karen Aubrey seconded the motion. No discussion occurred and a voice vote was heard. The motion passed and the agenda was adopted.

Approval of Minutes: No minutes were presented for approval.

Items of Business on Agenda:

- **Ratification of Financial Secretary Appointment**

In the absence of First Vice President, Diedra Fontaine, President Steward requested Director Karen Aubrey to address the Ratification of the Financial Secretary Appointment. Director Karen Aubrey stated that following the resignation of Director Rayya Carrington from the position of Financial Secretary, President Steward appointed Director Lillie Etienne to serve as the 2020 Financial Secretary for IEACF.

Director Staci Fullmighter made the motion to ratify the aforementioned appointment and Director Susan Bynam seconded the motion. The following Directors voted in the affirmative: (Staci Fullmighter, Lillie Etienne, Cherise Story, Mary Barnett, Lillian Bourgeois, Rayya Carrington, Karen Aubrey, Edwina Johnson, Connie Steward and Elnora Flewellen) No discussion occurred and the motion was approved.

- **Approval of Signature Authority for Financial Institutions**

President Steward stated that the next item requiring approval is the resolution to update the Signature Authority for IEACF accounts at Wells Fargo Bank and Morgan Stanley. Directors Connie Steward, Karen Aubrey and Diedra Fontaine shall have signature authority on the aforementioned accounts.

Director Staci Fullmighter made the motion to approve the resolution to update the Signature Authority of President Connie Steward, Treasurer, Karen Aubrey and First Vice President, Diedra Fontaine. Director Lillian Bourgeois seconded the motion. The following Directors voted in the affirmative: (Mary Barnett, Connie Steward, Edwina Johnson, Cherise Story, Lillie Etienne, Lillian Bourgeois, Karen Aubrey, Rayya Carrington, Staci Fullmighter, Susan Bynam, Courtney Smith, Barbara Roberts and LaDonna Harris)

President Connie Steward thanked the BOD for approving the two items on the agenda.

Unfinished Business: None.

Announcements:

President Steward announced that two new Co-Chairmen, Andrea' Bonner and Nedra Washington have been appointed to work on the IEACF Signature Fundraiser Event, scheduled on May 8, 2020. Each BOD was reminded to please support the IEACF Signature Fundraiser Event. She emphasized that support is needed in various ways, such as purchasing and selling tickets, securing sponsors for all categories and providing names of vendors, etc. The next meeting for the IEACF Signature Fundraiser Committee is Monday, February 10, 2020 on the campus of TSU. IEACF Board members are invited to attend.

A request was made for the Sponsor packet and the request will be forwarded to Co-Chairman Nedra Washington.

Each BOD was reminded to please consider contributing a donation of \$50.00 or more to the 2020 Scholarship Fund. One-hundred per cent (100%) participation by the BOD will be a positive motivation and it will be very impressive to our membership. Donations can be made online via the IEACF website via the "DONATE" button and/or directly by check to Lillie Etienne, the IEACF Financial Secretary.

New Business:

President Steward stated that tentatively, the monthly meetings for IEACF will be scheduled on the 3rd (third) Tuesday of the month. The meeting date change can be discussed at the next BOD meeting, if necessary. Therefore, the next meeting is scheduled on Tuesday, 02/18/2020 at 6:30 PM and at the Power Center, if it is available.

President Steward informed the BOD that she plans to have a BOD Orientation and Vision Strategy Session as recommended in the IEACF Bylaws as soon as the details and logistics are worked out. The date for the orientation meeting may be scheduled on Saturday, March 14, 2020. It was stated that this date may conflict with the Spring Breaks and may be changed. Emeritus Charlotte Bryant encouraged all Directors to make an effort to attend the meeting whenever it takes place because it is important.

Adjournment: President Steward adjourned the meeting at 8:54 PM.

Respectfully Submitted,

Elnora J. Flewellen
Recording Secretary